



FORWARD PLAN OF DECISIONS

4 January 2012 - 29 June 2012

This Edition of the Forward Plan Supersedes ALL Previous Editions

A handwritten signature in black ink, appearing to read "Paul Carter", is centered on the page.

Leader of the County Council - Paul Carter
Published by Democratic Services

This Forward Plan lists “Key Decisions” which Kent County Council intends to take over the next six months. It gives information on the projects that will be coming forward and who will be involved with them. The Plan also contains reference to other proposed decisions, which although not Key Decisions are nonetheless significant in terms of their outcomes.

Please use the contact details given to let us know your views.

FORWARD PLAN OF DECISIONS

Each month the Council publishes a Forward Plan of Decisions expected to be taken during the following six months.

A “Key Decision” is an Executive-side Decision which is likely to:

- (a) result in the council incurring expenditure which is, or the making of savings which are, significant having regard to the council’s budget for the service or function to which the decision relates; or
- (b) be significant in terms of its effects on communities living or working in an area comprising two or more electoral divisions in the area of the local authority.

Key Decisions can only be taken by the Cabinet, the Leader or an individual Cabinet Member.

Decisions which should be regarded as Key Decisions because they are likely to have a significant effect either in financial terms or on the Council’s services to the community include:

- (a) Decisions about expenditure or savings over £1,000,000 which are not provided for within the approved budget or Medium Term Financial Plan
- (b) Adoption of major new policies not already included in the Policy Framework (Constitution Appendix 3) or changes to established policies
- (c) Approval of management and business plans
- (d) Decisions that involve significant service developments, significant service reductions, or significant changes in the way that services are delivered, whether County-wide or in a particular locality. For example, closure of a school, approval of a major project (such as a highway scheme) or programme of works, major changes in the eligibility criteria for provision of a service, major changes in the fees charged for a service, or proposals that would result in a service currently provided in-house being outsourced.
- (e) Decisions where the consequences are likely to result in compulsory redundancies or major changes in the terms and conditions of employment of a significant number of employees in any of the Council’s functions.

Preparation of the Forward Plan helps the Council to programme its work and ensures compliance with the Local Government Act 2000. Every month, the period covered by the Plan will be rolled forward by one month and the plan will be republished.

The Plan outlines the consultation that is proposed in respect of future decisions and who members of the public and the Council should contact to make comments on any particular item. Anyone is entitled to obtain copies of the documents that will be relied upon when a decision is taken, unless those documents are ‘Exempt’ within the meaning of the relevant sections of the Local Government Act 1972 (as amended).

Reports related to decisions will be published on the Council’s web site at www.kent.gov.uk at least five days before the decision it is due to be taken. Once the decision has been taken, a copy of the Record of Decision will also be published on the Council’s website.

Paper copies will be made available by contacting Andrew Ballard (telephone 01622 694297 or email andrew.ballard@kent.gov.uk).

The Kent County Council Cabinet Members are:	
Mr Paul Carter	Leader of the Council
Mr Alex King	Deputy Leader of the Council
Mr Roger Gough	Cabinet Member for Business Strategy, Performance & Health Reform
Mr John Simmonds	Cabinet Member for Finance & Business Support
Mr Graham Gibbens	Cabinet Member for Adult Social Care & Public Health
Mr Bryan Sweetland	Cabinet Member for Environment, Highways & Waste
Mr Kevin Lynes	Cabinet Member for Regeneration & Enterprise
Mr M Whiting	Cabinet Member for Education, Learning & Skills
Mr Mike Hill	Cabinet Member for Communities, Customer Services & Improvement
Mrs Jenny Whittle	Cabinet Member for Specialist Children's Services -

All Members can be contacted by writing to Kent County Council, Sessions House, County Hall, Maidstone, Kent, ME14 1XQ or by email via the Council's website.

FORWARD PLAN SUMMARY

Summary of all forthcoming executive decisions in month order

Month			
Date	Subject Matter	Decision Maker	Page No.
JANUARY BY CABINET			
January 2012	Customer Services Strategy - 11/01751	Cabinet	7
Between January 2012 and February 2012	Development of a new model and structure for Children's Social Services - 11/01687	Cabinet	9
January 2012	Special Educational Needs (SEN) Strategy and Policy Paper	Cabinet	11
January 2012	Treasury Strategy - 11/01811	Cabinet	13
January 2012	Details of Provisional Grant Settlement - 11/01765	Cabinet	15
January 2012	To Agree proposal for land transfer to Swale BC agree service equipment for a new Community Hub and the timelines and process that need to follow - 11/01794	Cabinet	17/17
January 2012	Draft for Cabinet: Budget and council tax level for 2012/13 and Medium Term Plan 2012/15 - 11/01766	Cabinet	18
JANUARY BY INDIVIDUAL CABINET MEMBER			
January 2012	Riverside Day Service, Tonbridge - 11/01722	Cabinet Member for Adult Social Care & Public Health	20
January 2012	Procurement of a Domiciliary Care Service - 11/01702	Cabinet Member for Adult Social Care & Public Health	22
January 2012	Transformation of Kent Youth Service - 11/01698	Cabinet Member for Customer & Communities	24
January 2012	New speech and language unit at Sittingbourne Community College - 11/01785	Cabinet Member for Education, Learning & Skills	26
January 2012	Proposal to close Linden Grove Primary School and replace it with a primary provision in the Ashford Academy; and to relocate the Ray Allen Centre to new facilities within the locality - 10/01467	Cabinet Member for Education, Learning & Skills	28
January 2012	Provision of New Gypsy and Traveller Site at Coldharbour, Aylesford- 11/01786	Cabinet Member for Environment, Highways and Waste	30
January 2012	Tunbridge Wells Core Strategy Review : Regulation 27 Submission - 11/01736	Cabinet Member for Environment,	32

		Highways and Waste	
January 2012	Approval of criteria for prioritisation of Supported Bus Services and the award of tenders for contracts commencing 1 April 2012 for a 4-year period - 11/01813	Cabinet Member for Environment, Highways and Waste	34
January 2012	Expansion East Kent: Regional Growth Fund Allocation - 11/01795	Cabinet Member for Regeneration and Enterprise	36
FEBRUARY BY COUNTY COUNCIL			
February 2012	Budget and council tax level for 2012/13 and Medium Term Plan 2012/15 - 11/01767	County Council	38
FEBRUARY BY INDIVIDUAL CABINET MEMBER			
February 2012	Proposed Revision of Rates Payable and Charges Levied for Adult Social Care 2012-2013 - 11/01788	Cabinet Member for Adult Social Care & Public Health	40
February 2012	Award of tenders for supported bus services for 4-year period commencing 1 April 2012 (tenders will be invited for about 25% of supported bus services) - 11/01763	Cabinet Member for Environment, Highways and Waste	42
Between February 2012 and March 2012	Swale Borough Core Strategy Preferred Strategy and Supporting Development Options - 11/01662	Cabinet Member for Environment, Highways and Waste	44
February 2012	English National Concessionary Travel Scheme for Kent 2012/13 - 11/01764	Cabinet Member for Environment, Highways and Waste	46
February 2012	English National Concessionary Travel Scheme (ENCTS) procurement - 11/01812	Cabinet Member for Environment, Highways and Waste	48
February 2012	Proposed Revision of Rates Payable and Charges Levied for Children's Social Care 2012-2013 - 11/01789	Cabinet Member for Specialist Children's Services	50
MARCH BY CABINET			
March 2012	Equality Objectives for Kent	Cabinet	52
March 2012	Review of the Household Waste Recycling Centres' policy and network - 11/01815	Cabinet	54
March 2012	To determine the coordinated scheme for Admissions to Primary and Secondary Schools in 2013 and the Admissions arrangements for community and voluntary controlled schools - 11/01808	Cabinet	56
MARCH BY INDIVIDUAL CABINET MEMBER			
March 2012	Personal Health Budget Programme Section 75 - 11/01737	Cabinet Member for Adult Social Care & Public Health	58
APRIL BY INDIVIDUAL CABINET MEMBER			
Between April 2012 and May	Independent Living Schemes (including Home Support Network and Life Choice) - 11/01791	Cabinet Member for Adult Social Care & Public Health	60

2012			
Between April 2012 and May 2012	Mental Health Community Support Services - 11/01746	Cabinet Member for Adult Social Care & Public Health	62
April 2012	Shepway Learning Disability Day Services - 11/01747	Cabinet Member for Adult Social Care & Public Health	64
MAY BY CABINET			
May 2012	Excellent Homes for All	Cabinet	66
MAY BY INDIVIDUAL CABINET MEMBER			
Between May 2012 and June 2012	Adult Placement Scheme - 11/01790	Cabinet Member for Adult Social Care & Public Health	68
DECEMBER BY CABINET			
December 2012	Kent Minerals and Waste Development Framework documents:- 11/01719	Cabinet	70
WITHDRAWN			
December 2011	Cyclopark – future operational management arrangements - 11/01718	Cabinet Member for Environment, Highways and Waste	72

JANUARY BY CABINET

<p>Responsible Cabinet Member - Cabinet</p> <p>Reference No: 11/01751</p> <p>Key Yes</p>
<p>Section 1 – the decision needed, how it relates to the Council’s Corporate Outcomes and the Costs and risks involved.</p>
<p>Title: Customer Services Strategy - 11/01751</p> <p>The Decision needed: Adopt the Customer Services Strategy and Implementation Plan</p>
<p>Section 2 – Who is taking the final decision and when</p>
<p>Who is taking the Decision Cabinet</p> <p>Date: January 2012</p> <p>Reason if Key Decision Significant effect on KCC’s services to the community</p> <p>Reason if this decision has been delayed/withdrawn from a previous plan N/a</p>
<p>Section 3 – – Who is to be consulted, how and when, (The Duty to Inform/consult/Involve) including relevant scrutiny councillors</p>
<p>Consultees</p> <p>Informing Only No</p> <p>Who is it necessary to consult? Customers, partners, interest groups, KCC staff and volunteers, KCC members and other elected representatives and public bodies.</p> <p>Has the matter already been discussed by a Policy, Overview and Scrutiny Committee?: No</p> <p>Is the matter referred to in your Business Plan or Medium Term Capital Programme?</p>

No but is the vehicle for delivering key objectives within Bold Steps

Closing date for consultation/receiving comments: 31st December 2011

Section 4 – Responsible Officer – Who to contact for more information.

Your name, Your Service, Your phone number and email address:

Des Crilley, Director Customer Services 01622 696630

Email des.crilley@kent.gov.uk

Support documents

None.

Responsible Cabinet Member - Cabinet

Reference No: 11/01687

Key Yes

Section 1 – the decision needed, how it relates to the Council’s Corporate Outcomes and the Costs and risks involved.

Title:

Development of a new model and structure for Children’s Social Services - 11/01687

The Decision needed:

To approve a new model and structure for Children’s Social Services.

Section 2 – Who is taking the final decision and when

Who is taking the Decision

Cabinet Member for Specialist Children’s Services

Date:

Between January 2012 and February 2012

Reason if Key Decision

Creation of a new structure for the operational management of the service which will impact on a large number of staff.

Reason if this decision has been delayed/withdrawn from a previous plan

N/a

Section 3 – – Who is to be consulted, how and when, (The Duty to Inform/consult/Involve) including relevant scrutiny councillors

Consultees

Informing Only

N/A

Who is it necessary to consult?

Staff will be consulted through the usual processes, and partner agencies will also be involved in the development of the new structure.

Has the matter already been discussed by a Policy, Overview and Scrutiny Committee?:

No

Is the matter referred to in your Business Plan or Medium Term Capital Programme?

Delivering the Improvement Plan – *Putting Children First* – is a top priority

within the Business Plan, and the Improvement Plan is specific about needing to change the structure of Specialist Children's Services to make it fit for purpose in the future.

Closing date for consultation/receiving comments:

N/A

Section 4 – Responsible Officer – Who to contact for more information.

Your name, Your Service, Your phone number and email address:

Andrew Ireland

Corporate Director, Families and Social Care

Tel: 01622 694173

Email: andrew.ireland@kent.gov.uk

Support documents

Putting Children First – Kent's Improvement Plan

<p>Responsible Cabinet Member - Cabinet</p> <p>Reference No: N/a</p> <p>Key No</p>
<p>Section 1 – the decision needed, how it relates to the Council’s Corporate Outcomes and the Costs and risks involved.</p>
<p>Title: Special Educational Needs (SEN) Strategy and Policy Paper</p>
<p>Section 2 – Who is taking the final decision and when</p>
<p>Who is taking the Decision Cabinet</p> <p>Date: January 2012</p> <p>Reason if Key Decision N/a</p> <p>Reason if this decision has been delayed/withdrawn from a previous plan N/a</p>
<p>Section 3 – Who is to be consulted, how and when, including relevant scrutiny councillors</p>
<p>Consultees</p> <p>Informing Only No</p> <p>Who is it necessary to consult? Schools, parents, carers and interested professionals</p> <p>Has the matter already been discussed by a Policy, Overview and Scrutiny Committee?: No</p> <p>Is the matter referred to in your Business Plan or Medium Term Capital Programme? N/A</p> <p>Closing date for consultation/receiving comments: TBC</p>
<p>Section 4 – Responsible Officer – Who to contact for more information.</p>
<p>Your name, Your Service, Your phone number and email address:</p>

Colin Feltham - Head of Additional Educational Needs
01622 695729 - Email: colin.feltham@kent.gov.uk

Support documents

None.

<p>Responsible Cabinet Member - Cabinet</p> <p>Reference No: 11/01811</p> <p>Key No</p>
<p>Section 1 – the decision needed, how it relates to the Council’s Corporate Outcomes and the Costs and risks involved.</p>
<p>Title: Treasury Strategy - 11/01811</p> <p>The Decision needed: The Treasury Strategy for 2012/13 needs to be formally agreed</p>
<p>Section 2 – Who is taking the final decision and when</p>
<p>Who is taking the Decision Cabinet</p> <p>Date: January 2012</p> <p>Reason if Key Decision Relates to the management of £1.1bn of borrowing and £300m of cash deposits.</p> <p>Reason if this decision has been delayed/withdrawn from a previous plan N/a</p>
<p>Section 3 – – Who is to be consulted, how and when, (The Duty to Inform/consult/Involve) including relevant scrutiny councillors</p>
<p>Consultees</p> <p>Informing Only Who and when?</p> <p>The proposals will have been considered by the Treasury Advisory Group.</p> <p>Who is it necessary to consult? TAG is the only group which needs to be consulted with.</p> <p>Has the matter already been discussed by a Policy, Overview and Scrutiny Committee?: No</p> <p>Is the matter referred to in your Business Plan or Medium Term Capital Yes</p>

Programme?

Not applicable

Closing date for consultation/receiving comments:

Not applicable

Section 4 – Responsible Officer – Who to contact for more information.

Your name, Your Service, Your phone number and email address:

Nick Vickers, Finance & Procurement, x4603, nick.vickers@kent.gov.uk

Support documents

None.

<p>Responsible Cabinet Member - Cabinet</p> <p>Reference No: 11/01765</p> <p>Key No</p>
<p>Section 1 – the decision needed, how it relates to the Council’s Corporate Outcomes and the Costs and risks involved.</p>
<p>Title: Details of Provisional Grant Settlement - 11/01765</p> <p>The Decision needed: A decision will not be required – this item is for noting of information</p>
<p>Section 2 – Who is taking the final decision and when</p>
<p>Who is taking the Decision Cabinet</p> <p>Date: January 2012</p> <p>Reason if Key Decision The budget/MTP will be taken to County Council on 9th February 2012 for final approval and therefore is not a key decision. The Forward Plan is used as a mechanism to give added transparency to the discussion milestones of the Budget/MTP process (of which the Provisional Grant Settlement is one).</p> <p>Reason if this decision has been delayed/withdrawn from a previous plan N/a</p>
<p>Section 3 – – Who is to be consulted, how and when, (The Duty to Inform/consult/Involve) including relevant scrutiny councillors</p>
<p>Consultees</p> <p>Informing Only Who and when? n/a</p> <p>Who is it necessary to consult? n/a</p> <p>Has the matter already been discussed by a Policy, Overview and Scrutiny Committee?: Information on the Provisional Grant Settlement will go to the Budget IMG</p> <p>Is the matter referred to in your Business Plan or Medium Term Capital Programme?</p>

n/a

Closing date for consultation/receiving comments:

n/a

Section 4 – Responsible Officer – Who to contact for more information.

Your name, Your Service, Your phone number and email address:

Andy Wood, Acting Corporate Director of Finance and Procurement, 01622 694622, andy.wood@kent.gov.uk

Dave Shipton, Acting Head of Financial Strategy, 01622 694597, dave.shipton@kent.gov.uk

Support documents

None.

<p>Responsible Cabinet Member - Cabinet</p> <p>Reference No: 11/01794</p> <p>Key Yes</p>
<p>Section 1 – the decision needed, how it relates to the Council’s Corporate Outcomes and the Costs and risks involved.</p>
<p>Title: To Agree proposal for land transfer to Swale BC agree service equipment for a new Community Hub and the timelines and process that need to follow - 11/01794</p>
<p>Section 2 – Who is taking the final decision and when</p>
<p>Who is taking the Decision Cabinet</p> <p>Date: January 2012</p> <p>Reason if Key Decision Key decision as the proposal impacts on a number of Cabinet Portfolio holder service</p> <p>Reason if this decision has been delayed/withdrawn from a previous plan N/a</p>
<p>Section 3 – Who is to be consulted, how and when, including relevant scrutiny councillors</p>
<p>Consultees</p> <p>Swale Cabinet on 9 February 2011 outlining the name of their development partner.</p> <p>No discussion to date with Scrutiny Councillors</p>
<p>Section 4 – Responsible Officer – Who to contact for more information.</p>
<p>Your name, Your Service, Your phone number and email address: Rebecca Spore - Director of Property & Infrastructure Tel no 01622 22115, Rebecca.spore@kent.gov.uk Barbara Cooper, Director of Economic Development. Tel no 01622 221856, Barbara.cooper@kent.gov.uk</p> <p>Support documents Re-balancing Kent – August 2010, Unlocking Kent’s Potential, Customer Strategy, Bold Steps for Kent</p>

<p>Responsible Cabinet Member - Cabinet</p> <p>Reference No: 11/01766</p> <p>Key No</p>
<p>Section 1 – the decision needed, how it relates to the Council’s Corporate Outcomes and the Costs and risks involved.</p>
<p>Title: Draft for Cabinet: Budget and council tax level for 2012/13 and Medium Term Plan 2012/15 - 11/01766</p> <p>The Decision needed: This item is for noting of information and no decision is needed</p>
<p>Section 2 – Who is taking the final decision and when</p>
<p>Who is taking the Decision Cabinet</p> <p>Date: January 2012</p> <p>Reason if Key Decision The Budget and council tax level for 2012/13 and Medium Term Plan 2012-15 will be taken to County Council on 9th February 2012 for final approval.</p> <p>The Budget Book and Medium Term Plan (Draft for Cabinet) will be considered at the Cabinet meeting on 25th January 2012, to resolve final proposals prior to County Council on 9th February 2011. Final details will be available on our grant settlement, as well as tabled information on collection fund and taxbase information from Districts.</p> <p>Although this is not a Key Decision, the Forward Plan is used as a mechanism to give added transparency to the discussion milestones of the Budget and MTP process.</p> <p>Reason if this decision has been delayed/withdrawn from a previous plan N/a</p>
<p>Section 3 – – Who is to be consulted, how and when, (The Duty to Inform/consult/Involve) including relevant scrutiny councillors</p>
<p>Consultees</p> <p>Informing Only Who and when?</p>

Public Consultation – October 2011
Kent Youth County Council – October 2011
Trade Unions – January 2012
Business Community – January 2012

Who is it necessary to consult?

Public, Trade Unions, Business Community, Policy Overview & Scrutiny Committees

Has the matter already been discussed by a Policy, Overview and Scrutiny Committee?

Policy Overview and Scrutiny Committees are involved throughout the budget process in order that their recommendations and priorities can be fed back to Cabinet Members.

In January Policy Overview and Scrutiny Committees and the Cabinet Scrutiny Committee will meet to consider the draft budget and make any final recommendations to Cabinet.

Is the matter referred to in your Business Plan or Medium Term Capital Programme?

The delivery of the Medium Term Plan and annual budget is listed as a key activity in the Finance and Procurement Division Business Plan.

Closing date for consultation/receiving comments:

n/a

Section 4 – Responsible Officer – Who to contact for more information.

Your name, Your Service, Your phone number and email address:

Andy Wood, Acting Corporate Director of Finance and Procurement, 01622 694622, andy.wood@kent.gov.uk

Dave Shipton, Acting Head of Financial Strategy, 01622 694597, dave.shipton@kent.gov.uk

Support documents

None.

JANUARY BY INDIVIDUAL CABINET

<p>Responsible Cabinet Member - Cabinet Member for Adult Social Care & Public Health</p> <p>Reference No: 11/01722</p> <p>Key Yes</p>
<p>Section 1 – the decision needed, how it relates to the Council’s Corporate Outcomes and the Costs and risks involved.</p>
<p>Title: Riverside Day Service, Tonbridge - 11/01722</p> <p>The Decision needed: Approval to transfer to an Inclusive Community Based Service</p>
<p>Section 2 – Who is taking the final decision and when</p>
<p>Who is taking the Decision Cabinet Member for Adult Social Care & Public Health</p> <p>Date: January 2012</p> <p>Reason if Key Decision The need to modernise services and respond to changing demand.</p> <p>Reason if this decision has been delayed/withdrawn from a previous plan N/a</p>
<p>Section 3 – – Who is to be consulted, how and when, (The Duty to Inform/consult/Involve) including relevant scrutiny councillors</p>
<p>Consultees</p> <p>Informing Only N/A</p> <p>Who is it necessary to consult? Service Users, Parent/carers, Staff, KCC Members, District/Borough Councillors, Parish Councillors and Other stakeholders will be consulted during a sixteen week consultation period commencing mid September 2011.</p> <p>Has the matter already been discussed by a Policy, Overview and Scrutiny Committee?: No</p>

Is the matter referred to in your Business Plan or Medium Term Capital Programme?

Yes. Medium Term Capital Programme under the Good Day Programme.

Closing date for consultation/receiving comments:

Mid December 2011

Section 4 – Responsible Officer – Who to contact for more information.

Your name, Your Service, Your phone number and email address:

Sue McGibbon, Project Manager, The Good Day Programme
01892 525802 -sue.mcgibbon@kent.gov.uk

Support documents

Valuing People Now; Our Health Our Care Our Say; KCCs Active Lives for Adults; Bold Steps for Kent; Better Days for people with Learning Disabilities.

Responsible Cabinet Member - Cabinet Member for Adult Social Care & Public Health

Reference No: 11/01702

Key Yes

Section 1 – the decision needed, how it relates to the Council’s Corporate Outcomes and the Costs and risks involved.

Title:

Procurement of a Domiciliary Care Service - 11/01702

The Decision needed:

The Cabinet Member is asked to agree:

- a) to changing the basis on which these contracts are currently let;
- b) to grant delegated authority to the Interim Corporate Director – Families and Social Care (or other nominated officer) to agree the detailed arrangements including awarding of contracts.

Section 2 – Who is taking the final decision and when

Who is taking the Decision

Cabinet Member for Adult Social Care & Public Health

Date:

January 2012

Reason if Key Decision

Contract values currently estimated at £53m, county wide service to estimated 8000 service users. Potential change in service delivery.

Reason if this decision has been delayed/withdrawn from a previous plan

N/a

Section 3 – – Who is to be consulted, how and when, (The Duty to Inform/consult/Involve) including relevant scrutiny councillors

Consultees

Informing Only

Corporate Director of Finance and Procurement
Director of Law and Governance

Who is it necessary to consult?

Potential providers

Has the matter already been discussed by a Policy, Overview and Scrutiny Committee?:

No

Is the matter referred to in your Business Plan or Medium Term Capital Programme?

Yes

Closing date for consultation/receiving comments:

End of August 2011

Section 4 – Responsible Officer – Who to contact for more information.

Your name, Your Service, Your phone number and email address:

Cathi Sacco - Director of Strategic Commissioning (Interim)

Tel: 07725759693 -cathi.sacco@kent.gov.uk

Support documents

None.

<p>Responsible Cabinet Member - Cabinet Member for Customer & Communities</p> <p>Reference No: 11/01698</p> <p>Key Yes</p>
<p>Section 1 – the decision needed, how it relates to the Council’s Corporate Outcomes and the Costs and risks involved.</p>
<p>Title: Transformation of Kent Youth Service - 11/01698</p> <p>The Decision needed: Adopt the Business Case for future design and delivery of youth service provision across Kent</p>
<p>Section 2 – Who is taking the final decision and when</p>
<p>Who is taking the Decision Cabinet Member for Customer & Communities</p> <p>Date: January 2012</p> <p>Reason if Key Decision Significant effect on KCC’s services to the community</p> <p>Reason if this decision has been delayed/withdrawn from a previous plan N/a</p>
<p>Section 3 – – Who is to be consulted, how and when, (The Duty to Inform/consult/Involve) including relevant scrutiny councillors</p>
<p>Consultees</p> <p>Informing Only No</p> <p>Who is it necessary to consult? Prior to the Cabinet Member’s decision, a period of consultation lasting 90 days will commence on 1 August 2011 and engage with young people, the public (customers, partners, interest groups, forums), KCC staff and volunteers, KCC Members and other elected representatives, district/borough councils, local businesses, professional and public bodies</p> <p>Has the matter already been discussed by a Policy, Overview and Scrutiny Committee?: Yes (5 April 2011); will also be considered more fully in CC POSC on 15</p>

September 2011 during formal consultation

Is the matter referred to in your Business Plan or Medium Term Capital Programme?

Yes

Closing date for consultation/receiving comments:

31st October 2011

Section 4 – Responsible Officer – Who to contact for more information.

Your name, Your Service, Your phone number and email address:

Nigel Baker - Head of Kent Youth Service
01622 696569, nigel.baker@kent.gov.uk

Support documents

None.

Responsible Cabinet Member - Cabinet Member for Education, Learning & Skills

Reference No: 11/01785

Key Yes

Section 1 – the decision needed, how it relates to the Council’s Corporate Outcomes and the Costs and risks involved.

Title:
New speech and language unit at Sittingbourne Community College - 11/01785

Section 2 – Who is taking the final decision and when

Who is taking the Decision
Cabinet Member for Education, Learning & Skills

Date:
January 2012

Reason if Key Decision
Expenditure or savings of > £1m

Reason if this decision has been delayed/withdrawn from a previous plan
N/a

Section 3 – Who is to be consulted, how and when, including relevant scrutiny councillors

Consultees

Informing Only

Who is it necessary to consult?
N/A

Has the matter already been discussed by a Policy, Overview and Scrutiny Committee?:
Yes – Resources and Infrastructure 15 April 2010

Is the matter referred to in your Business Plan or Medium Term Capital Programme?
Yes

Closing date for consultation/receiving comments:
N/A

Section 4 – Responsible Officer – Who to contact for more information.

Your name, Your Service, Your phone number and email address:

Bruce MacQuarrie
bruce.macquarrie@kent.gov.uk

Support documents

None.

<p>Responsible Cabinet Member - Cabinet Member for Education, Learning & Skills</p> <p>Reference No: 10/01467</p> <p>Key Yes</p>
<p>Section 1 – the decision needed, how it relates to the Council’s Corporate Outcomes and the Costs and risks involved.</p>
<p>Title: Proposal to close Linden Grove Primary School and replace it with a primary provision in the Ashford Academy; and to relocate the Ray Allen Centre to new facilities within the locality - 10/01467</p> <p>The Decision needed: To issue a public notice to close Linden Grove Primary School and replace it with a primary provision in the Ashford Academy; and to relocate the Ray Allen Centre to new facilities within the locality.</p>
<p>Section 2 – Who is taking the final decision and when</p>
<p>Who is taking the Decision Cabinet Member for Education, Learning & Skills</p> <p>Date: January 2012</p> <p>Reason if Key Decision Significant service developments, reduction, changes in delivery</p> <p>Reason if this decision has been delayed/withdrawn from a previous plan N/a</p>
<p>Section 3 – – Who is to be consulted, how and when, (The Duty to Inform/consult/Involve) including relevant scrutiny councillors</p>
<p>Consultees</p> <p>Informing Only Who and when? N/A</p> <p>Who is it necessary to consult? MP, Local Members, Local Councils, Parents, Staff, Pupils, Professional Associations and Diocesan Boards of Education. Consultation will be carried out in accordance with KCC policy and The School Organisation (Establishment and Discontinuance of Schools)</p>

Regulations 2007.

Has the matter already been discussed by a Policy, Overview and Scrutiny Committee?:

No. The proposal will be discussed by the School Organisation Advisory Board on 14 July 2010 seeking permission to consult on the proposal and returned to the School Organisation Advisory Board on June 2011 to discuss the outcome of the consultation

Is the matter referred to in your Business Plan or Medium Term Capital Programme?

Medium Term Capital Programme

Closing date for consultation/receiving comments:

To be confirmed

Section 4 – Responsible Officer – Who to contact for more information.

Your name, Your Service, Your phone number and email address:

David Adams, Area Education Officer
Email david.adams@kent.gov.uk

Support documents

None.

Responsible Cabinet Member - Cabinet Member for Environment, Highways and Waste

Reference No: 11/01786

Key Yes

Section 1 – the decision needed, how it relates to the Council’s Corporate Outcomes and the Costs and risks involved.

Title:

Provision of New Gypsy and Traveller Site at Coldharbour, Aylesford- 11/01786

The Decision needed:

Cabinet Member to approve the contract with the preferred tenderer and the financial arrangements for the new site.

Section 2 – Who is taking the final decision and when

Who is taking the Decision

Cabinet Member for Environment, Highways and Waste

Date:

January 2012

Reason if Key Decision

The project will be spending over £1m to provide a new Gypsy and Traveller Site in Aylesford – the majority is being funded by the Homes and Communities Agency Proposal will affect communities living or working in an area comprising two or more electoral divisions in the area of the local authority

Reason if this decision has been delayed/withdrawn from a previous plan

N/a

Section 3 – – Who is to be consulted, how and when, (The Duty to Inform/consult/Involve) including relevant scrutiny councillors

Consultees

Informing Only:

Who and when?
General Public.

Who is it necessary to consult?

Local Residents/Service Users, Neighbouring residents and agencies, Borough Council.

Has the matter already been discussed by a Policy, Overview and Scrutiny Committee?

No

Is the matter referred to in your Business Plan or Medium Term Capital Programme?

It is in the Gypsy and Traveller Action Plan for 2011/12 and Property Approval Group were consulted in September and it has been entered on the MTFP.

Closing date for consultation/receiving comments:

January

Section 4 – Responsible Officer – Who to contact for more information.

Your name, Your Service, Your phone number and email address:

Jayne Collier-Smith, Project Manager

jayne.collier-smith@kent.gov.uk

01622 694894

Support documents

Business case

Responsible Cabinet Member - Cabinet Member for Environment, Highways and Waste

Reference No: 11/01736

Key No

Section 1 – the decision needed, how it relates to the Council’s Corporate Outcomes and the Costs and risks involved.

Title:

Tunbridge Wells Core Strategy Review : Regulation 27 Submission - 11/01736

The Decision needed:

Cabinet Member decision to authorise the County Council’s response to consultation.

Section 2 – Who is taking the final decision and when

Who is taking the Decision

Cabinet Member for Environment, Highways and Waste

Date:

January 2012

Reason if Key Decision

N/a

Reason if this decision has been delayed/withdrawn from a previous plan

N/a

Section 3 – – Who is to be consulted, how and when, (The Duty to Inform/consult/Involve) including relevant scrutiny councillors

Consultees

Who is it necessary to consult?

Relevant KCC officers, Cabinet Members and the Leader of the Borough Council will be consulted on KCC’s draft response. Local KCC Members will be consulted

Has the matter already been discussed by a Policy, Overview and Scrutiny Committee?

No

Is the matter referred to in your Business Plan or Medium Term Capital Programme?

Yes

Closing date for consultation/receiving comments:

See Section 2 above. Internal comments needed 4 weeks before consultation closes

Section 4 – Responsible Officer – Who to contact for more information.

Your name, Your Service, Your phone number and email address:

Katherine Dove, Senior Planning Officer

Planning and Environment

Tel: 01622 223537, Email: katherine.dove@kent.gov.uk

Support documents

Tunbridge Wells Core Strategy Review : Issues” is not yet available

Responsible Cabinet Member - Cabinet Member for Environment, Highways and Waste

Reference No: 11/01813

Key Yes

Section 1 – the decision needed, how it relates to the Council’s Corporate Outcomes and the Costs and risks involved.

Title:

Approval of criteria for prioritisation of Supported Bus Services and the award of tenders for contracts commencing 1 April 2012 for a 4-year period - 11/01813

The Decision needed:

KCC currently commits around £6.4m (net) to supporting local bus services which are not provided commercially. These are largely catering for people living in rural areas and to enable services to operate in the evenings and at weekends.

Approval is sought to update the criteria through which KCC prioritises spending on Supported Bus Services based on access to work, learning, healthcare and essential food shopping, days of operation and cost per passenger journey. These criteria will be used to determine support in the event of a commercial bus service being deregistered or notice being given by an operator of an existing subsidised bus service as well as to prioritise support should there be a reduction in KCC funding for bus services.

Each year around 25% of supported bus contracts are retendered to ensure value for money through competitive tendering. Approval is sought of the proposed awards of tenders commencing on 1 April 2012.

Section 2 – Who is taking the final decision and when

Who is taking the Decision

Cabinet Member for Environment, Highways and Waste

Date:

January 2012

Reason if Key Decision

Need to meet budget targets in Medium Term Financial Plan for supported bus services

Reason if this decision has been delayed/withdrawn from a previous plan

N/a

Section 3 – – Who is to be consulted, how and when, (The Duty to Inform/consult/Involve) including relevant scrutiny councillors

Consultees

Informing Only:

Who and when?

KCC Members as well as District and Parish Councils would be consulted in the event of a proposal to withdraw funding of lower priority KCC supported services in their area. Passengers would be consulted via on-bus notices.

With regard to the annual award of tenders, bus operators will be informed by 1 February 2012 to give the required 56 days notice of award of contract.

Who is it necessary to consult?

As above as a consequence of this Key Decision.

Has the matter already been discussed by a Policy, Overview and Scrutiny Committee?

A report updating the proposed criteria for prioritisation of Supported Bus Services was discussed by Environment, Highways & Waste POSC on 22 Nov 2011. The recommendations to the Cabinet Member were endorsed. It has also been considered by and has the support of the Finance Working Group to this Committee

Is the matter referred to in your Business Plan or Medium Term Capital Programme?

Both

Closing date for consultation/receiving comments:

31 December 2011 (return of tenders by bus operators)

Section 4 – Responsible Officer – Who to contact for more information.

Your name, Your Service, Your phone number and email address:

Stephen Gasche, Transport and Safety Policy Team,
KCC – Highways and Transportation
01622 221995 stephen.gasche@kent.gov.uk

Support documents

None.

<p>Responsible Cabinet Member - Cabinet Member for Regeneration and Enterprise</p> <p>Reference No: 11/01795</p> <p>Key Yes</p>
<p>Section 1 – the decision needed, how it relates to the Council’s Corporate Outcomes and the Costs and risks involved.</p>
<p>Title: Expansion East Kent: Regional Growth Fund Allocation - 11/01795</p> <p>The Decision needed: Government has allocated £40 million to KCC from the Regional Growth Fund. This will be used to fund ‘Expansion East Kent’, a programme of grants to businesses in East Kent for investments that will result in job creation.</p> <p>KCC will be required to decide: a) Whether to accept the Government’s grant offer and enter into a contract with Government to act as the accountable body for the programme; and b) The governance arrangements for the management of the programme.</p> <p>This decision supports delivery of Priority 8 of Delivering Bold Steps, which aims to help Kent to remain an attractive and competitive location for investment and to maximise opportunities from the Pfizer site at Sandwich.</p> <p>The risks involved in the decision are those associated with KCC’s liability for acting as accountable body for £40 million in Government funding.</p> <p>A report outlining the general principles involved will be taken to Cabinet in December 2011, with a further report for decision to the Cabinet Member for Regeneration and Economic Development in January 2012.</p>
<p>Section 2 – Who is taking the final decision and when</p>
<p>Who is taking the Decision Cabinet Member for Regeneration and Enterprise</p> <p>Date: January 2012</p> <p>Reason if Key Decision Need to enter into a contract with Government to act as the accountable body for funds secured under the Regional Growth Fund.</p> <p>Reason if this decision has been delayed/withdrawn from a previous plan</p>

N/a
Section 3 – – Who is to be consulted, how and when, (The Duty to Inform/consult/Involve) including relevant scrutiny councillors
<p>Consultees</p> <p>Informing Only Who and when? Department for Business, Innovation and Skills (following Decision) East Kent Districts (via meetings of the East Kent Regeneration Board) Sandwich Economic Development Task Force (via meetings of the Task Force)</p> <p>Who is it necessary to consult? There are no formal consultees.</p> <p>Has the matter already been discussed by a Policy, Overview and Scrutiny Committee?: No. However, KCC's application for Regional Growth Fund and the general principles of the Fund have been discussed.</p> <p>Is the matter referred to in your Business Plan or Medium Term Capital Programme? Yes. Contained within Regeneration and Economy Division Business Plan 2011/12 under East Kent Regeneration and Growth Strategy</p> <p>Closing date for consultation/receiving comments: N/A</p>
Section 4 – Responsible Officer – Who to contact for more information.
<p>Your name, Your Service, Your phone number and email address: Ross Gill - Economic Strategy and Policy Manager Business Strategy 01622 221312, Ross.gill@kent.gov.uk</p> <p>Support documents Expansion East Kent Regional Growth Fund bid document</p>

FEBRUARY BY COUNTY COUNCIL

<p>Responsible Cabinet Member - County Council</p> <p>Reference No: 11/01767</p> <p>Key No</p>
<p>Section 1 – the decision needed, how it relates to the Council’s Corporate Outcomes and the Costs and risks involved.</p>
<p>Title: Budget and council tax level for 2012/13 and Medium Term Plan 2012/15 - 11/01767</p> <p>The Decision needed: Approval of budget and council tax level for 2012/13 and Medium Term Plan 2012/15</p>
<p>Section 2 – Who is taking the final decision and when</p>
<p>Who is taking the Decision County Council</p> <p>Date: February 2012</p> <p>Reason if Key Decision The Budget Book and Medium Term Plan (Draft for County Council) will be considered for approval at the County Council meeting on 9th February 2012. Although this is not a Key Decision as such, the Forward Plan is used as a mechanism to give added transparency to the milestones of the Budget and MTP process.</p> <p>Reason if this decision has been delayed/withdrawn from a previous plan N/a</p>
<p>Section 3 – – Who is to be consulted, how and when, (The Duty to Inform/consult/Involve) including relevant scrutiny councillors</p>
<p>Consultees</p> <p>Informing Only Who and when? Public Consultation – October 2011 Kent Youth County Council – October 2011 Trade Unions – January 2012 Business Community – January 2012</p>

Who is it necessary to consult?

Public, Trade Unions, Business Community, Policy Overview & Scrutiny Committees

Has the matter already been discussed by a Policy, Overview and Scrutiny Committee?

Policy Overview and Scrutiny Committees are involved throughout the budget process in order that their recommendations and priorities can be fed back to Cabinet Members.

Is the matter referred to in your Business Plan or Medium Term Capital Programme?

The delivery of the Medium Term Plan and annual budget is listed as a key activity in the Finance and Procurement Division Business Plan.

Closing date for consultation/receiving comments:

n/a

Section 4 – Responsible Officer – Who to contact for more information.

Your name, Your Service, Your phone number and email address:

Andy Wood, Acting Corporate Director of Finance and Procurement, 01622 694622, andy.wood@kent.gov.uk

Dave Shipton, Acting Head of Financial Strategy, 01622 694597, dave.shipton@kent.gov.uk

Support documents

None.

FEBRUARY 2012 BY INDIVIDUAL CABINET MEMBER

<p>Responsible Cabinet Member - Cabinet Member for Adult Social Care & Public Health</p> <p>Reference No: 11/01788</p> <p>Key Yes</p>
<p>Section 1 – the decision needed, how it relates to the Council’s Corporate Outcomes and the Costs and risks involved.</p>
<p>Title: Proposed Revision of Rates Payable and Charges Levied for Adult Social Care 2012-2013 - 11/01788</p> <p>The Decision needed: Approval to the revision of the rates payable and charges levied by the Families and Social Care Directorate for adult social care services to clients for 2012-2013</p>
<p>Section 2 – Who is taking the final decision and when</p>
<p>Who is taking the Decision Cabinet Member for Adult Social Care & Public Health</p> <p>Date: February 2012</p> <p>Reason if Key Decision County wide changes in the fees charged and rates levied for Adult Social Care, with effect from April 2012.</p> <p>Reason if this decision has been delayed/withdrawn from a previous plan N/a</p>
<p>Section 3 – – Who is to be consulted, how and when, (The Duty to Inform/consult/Involve) including relevant scrutiny councillors</p>
<p>Consultees</p> <p>Informing Only N/A</p> <p>Who is it necessary to consult? Consultation takes place with staff in the Families and Social Care Directorate and with corporate colleagues. Before the report can be written, information is required from an external organisation such as Benefits Agency/Department for Work and Pensions.</p>

Members of the County Council are also consulted before the report is written, as part of the budget process.

Has the matter already been discussed by a Policy, Overview and Scrutiny Committee?:

Yes, 20 September 2011

The following four proposals were put forward for consultation and had been discussed earlier in the week by members of the Cabinet and the Adult Social Care and Public Health Policy Overview and Scrutiny Committee:

1. Charge people who use mental health services in the same way as all other people in receipt of services.
2. Include day care and transport as part of the services for which a charge can be made.
3. Increase the amount of available income that is taken into account when working out a person's charge from 85% to 100%.
4. Reduce the standard amount allowed for the Disability Related Expenditure Assessment (DREA) from £21 to £17 per week for everyone.

Is the matter referred to in your Business Plan or Medium Term Capital Programme?

Yes, it is referred to within the Directorates Revenue Business Plan for 2012-2013

Closing date for consultation/receiving comments:

End January 2012

Section 4 – Responsible Officer – Who to contact for more information.

Your name, Your Service, Your phone number and email address:

Tracy Smith, Directorate Accountant
01622 221773- tracy.smith@kent.gov.uk

Support documents

None.

Responsible Cabinet Member - Cabinet Member for Environment, Highways and Waste

Reference No: 11/01763

Key Yes

Section 1 – the decision needed, how it relates to the Council’s Corporate Outcomes and the Costs and risks involved.

Title:

Award of tenders for supported bus services for 4-year period commencing 1 April 2012 (tenders will be invited for about 25% of supported bus services) - 11/01763

The Decision needed:

Approval of proposed awards of tenders for supported bus services

Contributes towards Council’s corporate objective of achieving Value for Money through competitive tendering process, and meets requirement of reduced budget for supported bus services in Medium Term Financial Plan for years 2012/13 and 2013/14

Risk of marginalising people dependent on rural bus services if there is a need for further withdrawal of supported bus services (in addition to any which will have been implemented from 1 January 2012)

Section 2 – Who is taking the final decision and when

Who is taking the Decision

Cabinet Member for Environment, Highways and Waste

Date:

February 2012

Reason if Key Decision

Need to meet budget targets in Medium Term Financial Plan for supported bus services

Reason if this decision has been delayed/withdrawn from a previous plan

N/a

Section 3 – – Who is to be consulted, how and when, (The Duty to Inform/consult/Involve) including relevant scrutiny councillors

Consultees

Informing Only:

Who and when?

Bus operators – by 1 February 2012 to give 56 days notice of award of contract

Who is it necessary to consult?

Bus operators will be invited to submit tenders for contracts

Has the matter already been discussed by a Policy, Overview and Scrutiny Committee?

No

Is the matter referred to in your Business Plan or Medium Term Capital Programme?

Yes – it is included in the Business Plan

Closing date for consultation/receiving comments:

31 December 2011 (return of tenders by bus operators)

Section 4 – Responsible Officer – Who to contact for more information.

Your name, Your Service, Your phone number and email address:

Stephen Gasche, Transport and Safety Policy Team,
KCC – Highways and Transportation
01622 221995 stephen.gasche@kent.gov.uk

Support documents

None.

Responsible Cabinet Member - Cabinet Member for Environment, Highways and Waste

Reference No: 11/01662

Key No

Section 1 – the decision needed, how it relates to the Council’s Corporate Outcomes and the Costs and risks involved.

Title:

Swale Borough Core Strategy Preferred Strategy and Supporting Development Options - 11/01662

The Decision needed:

Cabinet Member to authorise the County Council’s response to consultation.

Section 2 – Who is taking the final decision and when

Who is taking the Decision

Cabinet Member for Environment, Highways and Waste

Date:

Between February 2012 and March 2012

Reason if Key Decision

Not applicable

Reason if this decision has been delayed/withdrawn from a previous plan

N/a

Section 3 – – Who is to be consulted, how and when, (The Duty to Inform/consult/Involve) including relevant scrutiny councillors

Consultees

Who is it necessary to consult?

Relevant KCC officers, Cabinet Members and the Leader of the Borough Council will be consulted on KCC’s draft response. Local KCC Members may also be consulted

Has the matter already been discussed by a Policy, Overview and Scrutiny Committee?

No

Is the matter referred to in your Business Plan or Medium Term Capital Programme?

Yes

Closing date for consultation/receiving comments:

See Section 2 above. Internal comments needed 4 weeks before consultation closes

Section 4 – Responsible Officer – Who to contact for more information.

Your name, Your Service, Your phone number and email address:

Liz Shier -E&E Planning and Environment
01622 221505 - Liz.shier@kent.gov.uk

Support documents

“Swale Borough Core Strategy Preferred Strategy and Supporting Development Options” is not yet available

Responsible Cabinet Member - Cabinet Member for Environment, Highways and Waste

Reference No: 11/01764

Key Yes

Section 1 – the decision needed, how it relates to the Council’s Corporate Outcomes and the Costs and risks involved.

Title:

English National Concessionary Travel Scheme for Kent 2012/13 - 11/01764

The Decision needed:

KCC is required to publish in draft form the statutory conditions of the ENCTS in Kent for 2012/13. This includes reimbursement rates paid to bus operators for carrying ENCTS pass holders for journeys undertaken in the county.

Guidance is anticipated to be published by the Department for Transport in October 2011. It is proposed that the KCC scheme closely follows this guidance as any appeals by operators will be considered in this context.

Section 2 – Who is taking the final decision and when

Who is taking the Decision

Cabinet Member for Environment, Highways and Waste

Date:

February 2012

Reason if Key Decision

Need to meet budget targets for ENCTS in the Medium Term Financial Plan

Reason if this decision has been delayed/withdrawn from a previous plan

N/a

Section 3 – – Who is to be consulted, how and when, (The Duty to Inform/consult/Involve) including relevant scrutiny councillors

Consultees

Informing Only:

Who and when?

The draft scheme must be published to bus operators by 1 December 2011 in order to enable negotiations with bus operators in advance of the publication of the final scheme documentation on 2 March 2012. The draft scheme must not leave operators worse off compared to the final scheme. If the operators object to the scheme, they then have 56 days from the start of the financial

year in which to appeal to the Secretary of State for Transport.

Who is it necessary to consult?

Bus operators

Has the matter already been discussed by a Policy, Overview and Scrutiny Committee?

No

Is the matter referred to in your Business Plan or Medium Term Capital Programme?

Yes – both

Section 4 – Responsible Officer – Who to contact for more information.

Your name, Your Service, Your phone number and email address:

David Joyner, Transport and Safety Policy Team,
KCC – Highways and Transportation
01622 696852 david.joyner@kent.gov.uk

Support documents

None.

Responsible Cabinet Member - Cabinet Member for Environment, Highways and Waste

Reference No: 11/01812

Key Yes

Section 1 – the decision needed, how it relates to the Council’s Corporate Outcomes and the Costs and risks involved.

Title:

English National Concessionary Travel Scheme (ENCTS) procurement - 11/01812

The Decision needed:

KCC has a statutory duty to administer the ENCTS to provide free off-peak local bus travel for the elderly and disabled. Three back office contracts are essential to administer the scheme; a Smart Customer Record Management system, a Card Production Bureau and a HOPS Smart Ticketing Management System (which records journeys made by Smart tickets). The contracts for all of which expire at the end of March 2012. A procurement exercise is being undertaken and a final decision needs to be made to award replacement contracts.

Section 2 – Who is taking the final decision and when

Who is taking the Decision

Cabinet Member for Environment, Highways and Waste

Date:

February 2012

Reason if Key Decision

Value of contract in excess of £1m.

Reason if this decision has been delayed/withdrawn from a previous plan

N/a

Section 3 – – Who is to be consulted, how and when, (The Duty to Inform/consult/Involve) including relevant scrutiny councillors

Consultees

None

Contract award essential to complete statutory duty and as long as contracts are awarded there will be no impact on the customer.

Who is it necessary to consult?

n/a

Has the matter already been discussed by a Policy, Overview and

Scrutiny Committee?

No

Is the matter referred to in your Business Plan or Medium Term Capital Programme?

Both

Section 4 – Responsible Officer – Who to contact for more information.

Your name, Your Service, Your phone number and email address:

Tom Pierpoint, Transport and Safety Policy Team, KCC – Highways and Transportation

01622 221303 tom.pierpoint@kent.gov.uk

Support documents

None.

<p>Responsible Cabinet Member - Cabinet Member for Specialist Children's Services</p> <p>Reference No: 11/01789</p> <p>Key Yes</p>
<p>Section 1 – the decision needed, how it relates to the Council's Corporate Outcomes and the Costs and risks involved.</p>
<p>Title: Proposed Revision of Rates Payable and Charges Levied for Children's Social Care 2012-2013 - 11/01789</p> <p>The Decision needed: Approval to the revision of the rates payable and charges levied by the Families and Social Care Directorate for children's social care services to clients for 2012-2013</p>
<p>Section 2 – Who is taking the final decision and when</p>
<p>Who is taking the Decision Cabinet Member for Specialist Children's Services</p> <p>Date: February 2012</p> <p>Reason if Key Decision County wide changes in the fees charged and rates levied for Children's Social Care, with effect from April 2012.</p> <p>Reason if this decision has been delayed/withdrawn from a previous plan N/a</p>
<p>Section 3 – – Who is to be consulted, how and when, (The Duty to Inform/consult/Involve) including relevant scrutiny councillors</p>
<p>Consultees</p> <p>Informing Only N/A</p> <p>Who is it necessary to consult? Consultation takes place with staff in the Families and Social Care Directorate and with corporate colleagues. Before the report can be written, information is required from an external organisation such as Benefits Agency/Department for Work and Pensions/National Fostering Agency (NFA) and British Agencies for Adoption & Fostering (BAAF).</p> <p>Members of the County Council are also consulted before the report is written,</p>

as part of the budget process.

Has the matter already been discussed by a Policy, Overview and Scrutiny Committee?:

No

Is the matter referred to in your Business Plan or Medium Term Capital Programme?

Yes, it is referred to within the Directorates Revenue Business Plan for 2012-2013

Closing date for consultation/receiving comments:

End January 2012

Section 4 – Responsible Officer – Who to contact for more information.

Your name, Your Service, Your phone number and email address:

Tracy Smith, Directorate Accountant
01622 221773 - tracy.smith@kent.gov.uk

Support documents

None.

MARCH 2012 BY CABINET

<p>Responsible Cabinet Member - Cabinet</p> <p>Reference No: 11/01810</p> <p>Key Yes</p>
<p>Section 1 – the decision needed, how it relates to the Council’s Corporate Outcomes and the Costs and risks involved.</p>
<p>Title: Equality Objectives for Kent</p> <p>The Decision needed: KCC Equality Objectives agreed</p>
<p>Section 2 – Who is taking the final decision and when</p>
<p>Who is taking the Decision Cabinet</p> <p>Date: March 2012</p> <p>Reason if Key Decision Statutory requirement to publish by 30 April 2012</p> <p>Reason if this decision has been delayed/withdrawn from a previous plan N/a</p>
<p>Section 3 – – Who is to be consulted, how and when, (The Duty to Inform/consult/Involve) including relevant scrutiny councillors</p>
<p>Consultees</p> <p>Who is it necessary to consult? Staff and relevant Stakeholders across Kent</p> <p>Has the matter already been discussed by a Policy, Overview and Scrutiny Committee?: Corporate POSC & Customer & Communities POSC will have seen a draft in January 2011</p> <p>Is the matter referred to in your Business Plan or Medium Term Capital Programme? Yes is in the Communication & Community Engagement Business Plan</p> <p>Closing date for consultation/receiving comments:</p>

28 February 2012

Section 4 – Responsible Officer – Who to contact for more information.

Your name, Your Service, Your phone number and email address:

Akua Agyepong, Corporate Equalities & Diversity Manager 01622 696112,
akua.agyepong@kent.gov.uk

Support documents

None.

Responsible Cabinet Member - Cabinet

Reference No: 11/01815

Key Yes

Section 1 – the decision needed, how it relates to the Council’s Corporate Outcomes and the Costs and risks involved.

Title:

Review of the Household Waste Recycling Centres’ policy and network - 11/01815

The Decision needed:

To agree changes to both the operating policy and the network infrastructure of the Household Waste Recycling Centre provided by Kent County Council, taking account of the Member led Review of the Household Waste Recycling Centres and the outcomes of the consultation

Section 2 – Who is taking the final decision and when

Who is taking the Decision

Cabinet

Date:

March 2012

Reason if this decision has been delayed/withdrawn from a previous plan

N/a

Section 3 – – Who is to be consulted, how and when, (The Duty to Inform/consult/Involve) including relevant scrutiny councillors

Consultees

Who is it necessary to consult?

A comprehensive public consultation has taken place between 01.12.11 and 09.02.12 as well as consultation with partners such as waste collection authorities, parish councils, waste management staff and the contractors that manage the Household Waste Recycling Centres.

Has the matter already been discussed by a Policy, Overview and Scrutiny Committee?

Yes. The review was commissioned by the Policy Overview and Scrutiny Committee, for Environment, Highways and Waste and carried out by an Informal Member Group. The recommendations of the Informal Members’ Group were agreed by the EHW POSC on 27th September 2011.

Is the matter referred to in your Business Plan or Medium Term Capital Programme?

Yes

Closing date for consultation/receiving comments:

9th February 2012

Section 4 – Responsible Officer – Who to contact for more information.

Your name, Your Service, Your phone number and email address:

Caroline Arnold, Head of Waste Management

Telephone: 01622 605990, caroline.arnold@kent.gov.uk

Support documents

Report to EHW Policy Overview and Scrutiny Committee 8th April 2011,
Report to EHW Policy Overview and Scrutiny Committee 27th September
2011 ,Minutes of EHW Policy Overview and Scrutiny Committee for 8th April
2011 and 27th September 2011

<p>Responsible Cabinet Member - Cabinet</p> <p>Reference No: 11/01808</p> <p>Key No</p>
<p>Section 1 – the decision needed, how it relates to the Council’s Corporate Outcomes and the Costs and risks involved.</p>
<p>Title: To determine the coordinated scheme for Admissions to Primary and Secondary Schools in 2013 and the Admissions arrangements for community and voluntary controlled schools - 11/01808</p>
<p>Section 2 – Who is taking the final decision and when</p>
<p>Who is taking the Decision Cabinet</p> <p>Date: March 2012</p> <p>Reason if Key Decision Affects more than 1 Electoral Division</p> <p>Reason if this decision has been delayed/withdrawn from a previous plan N/a</p>
<p>Section 3 – Who is to be consulted, how and when, including relevant scrutiny councillors</p>
<p>Consultees</p> <p>Informing Only No</p> <p>Who is it necessary to consult? Schools, parents, carers and interested professionals</p> <p>Has the matter already been discussed by a Policy, Overview and Scrutiny Committee?: Education, Learning and Skills POSC – 23 November 2011</p> <p>Is the matter referred to in your Business Plan or Medium Term Capital Programme? N/A</p>

Closing date for consultation/receiving comments:

13 January 2012

Section 4 – Responsible Officer – Who to contact for more information.

Your name, Your Service, Your phone number and email address:

Scott Bagshaw - Head of Fair Access

Tel:01622 694185 -Email: scott.bagshaw@kent.gov.uk

Support documents

None.

MARCH BY INDIVIDUAL CABINET MEMBER

<p>Responsible Cabinet Member - Cabinet Member for Adult Social Care & Public Health</p> <p>Reference No: 11/01737</p> <p>Key Yes</p>
<p>Section 1 – the decision needed, how it relates to the Council’s Corporate Outcomes and the Costs and risks involved.</p>
<p>Title: Personal Health Budget Programme Section 75 - 11/01737</p> <p>The Decision needed: The Cabinet Member is asked to: a) give authority to proceed with the Personal Health Budget Programme b) grant delegated authority to the Interim Corporate Director – Families and Social Care (or other nominated officer) to approve the Section 75.</p>
<p>Section 2 – Who is taking the final decision and when</p>
<p>Who is taking the Decision Cabinet Member for Adult Social Care & Public Health</p> <p>Date: March 2012</p> <p>Reason if Key Decision There is currently a Section 75 in place for the personal health budget programme in NHS Eastern and Coastal Kent. However this has been amended to reflect the changes within the PCT. The personal health budget programme has been a success to date and therefore the scope will now cover West Kent. The areas of focus will be: Continuing Health Care, Long Term Conditions and Mental Health.</p> <p>Reason if this decision has been delayed/withdrawn from a previous plan The PCT has taken the lead in drawing up the schedule 75 and it has been delayed due to changes around the clustering.</p>
<p>Section 3 – – Who is to be consulted, how and when, (The Duty to Inform/consult/Involve) including relevant scrutiny councillors</p>
<p>Consultees</p>

Consultees**Informing Only**

Who and when?

N/A

Who is it necessary to consult?

N/A

Has the matter already been discussed by a Policy, Overview and Scrutiny Committee?:

No

Is the matter referred to in your Business Plan or Medium Term Capital Programme?

No

Closing date for consultation/receiving comments:

N/A

Section 4 – Responsible Officer – Who to contact for more information.**Your name, Your Service, Your phone number and email address:**

Georgina Walton - Project Manager

Personal Health Budgets Project

Tel: 07872418167 - georgina.walton@kent.gov.uk

Support documents

None.

APRIL 2012 BY INDIVIDUAL CABINET MEMBER

<p>Responsible Cabinet Member - Cabinet Member for Adult Social Care & Public Health</p> <p>Reference No: 11/01791</p> <p>Key Yes</p>
<p>Section 1 – the decision needed, how it relates to the Council’s Corporate Outcomes and the Costs and risks involved.</p>
<p>Title: Independent Living Schemes (including Home Support Network and Life Choice) - 11/01791</p> <p>The Decision needed: Approval to modernise Independent Living Schemes.</p>
<p>Section 2 – Who is taking the final decision and when</p>
<p>Who is taking the Decision Cabinet Member for Adult Social Care & Public Health</p> <p>Date: Between April 2012 and May 2012</p> <p>Reason if Key Decision Need to modernise services to reflect need and deliver efficiencies.</p> <p>Reason if this decision has been delayed/withdrawn from a previous plan N/a</p>
<p>Section 3 – – Who is to be consulted, how and when, (The Duty to Inform/consult/Involve) including relevant scrutiny councillors</p>
<p>Consultees</p> <p>Informing Only MPs, KCC Members, District and Parish Councillors.</p> <p>Who is it necessary to consult? Staff, trade unions, service users and carers / families. To begin in January 2012.</p> <p>Has the matter already been discussed by a Policy, Overview and Scrutiny Committee?: No</p>

Is the matter referred to in your Business Plan or Medium Term Capital Programme?

Yes

Closing date for consultation/receiving comments:

Formal consultation March / April 2012.

Section 4 – Responsible Officer – Who to contact for more information.

Your name, Your Service, Your phone number and email address:

Samantha Sheppard

07795 540071 - samantha.sheppard@kent.gov.uk

Support documents

None.

Responsible Cabinet Member - Cabinet Member for Adult Social Care & Public Health

Reference No: 11/01746

Key Yes

Section 1 – the decision needed, how it relates to the Council’s Corporate Outcomes and the Costs and risks involved.

Title:

Mental Health Community Support Services - 11/01746

The Decision needed:

Approval to modernise Mental Health Community Support Services

Section 2 – Who is taking the final decision and when

Who is taking the Decision

Cabinet Member for Adult Social Care & Public Health

Date:

Between April 2012 and May 2012

Reason if Key Decision

Need to modernise services to reflect need and deliver efficiencies.

Reason if this decision has been delayed/withdrawn from a previous plan

N/a

Section 3 – – Who is to be consulted, how and when, (The Duty to Inform/consult/Involve) including relevant scrutiny councillors

Consultees

Informing Only

MPs, KCC Members, District and Parish Councillors.

Who is it necessary to consult?

Staff, trade unions, Primary Care Trust, Kent and Medway Partnership Trust, service users and carers / families. Four week informal consultation will begin September, followed by formal consultation to begin November 2011.

Has the matter already been discussed by a Policy, Overview and Scrutiny Committee?:

No

Is the matter referred to in your Business Plan or Medium Term Capital Programme?

Yes

Closing date for consultation/receiving comments:

Formal consultation November 2011.

Section 4 – Responsible Officer – Who to contact for more information.

Your name, Your Service, Your phone number and email address:

Samantha Sheppard, 07795 540071

Samantha.sheppard@kent.gov.uk

Support documents

None.

Responsible Cabinet Member - Cabinet Member for Adult Social Care & Public Health

Reference No: 11/01747

Key Yes

Section 1 – the decision needed, how it relates to the Council’s Corporate Outcomes and the Costs and risks involved.

Title:

Shepway Learning Disability Day Services - 11/01747

The Decision needed:

Approval for a new service model for people with a learning disability in Shepway

Section 2 – Who is taking the final decision and when

Who is taking the Decision

Cabinet Member for Adult Social Care & Public Health

Date:

April 2012

Reason if Key Decision

The need to modernise services and respond to changing demand.

Reason if this decision has been delayed/withdrawn from a previous plan

N/a

Section 3 – – Who is to be consulted, how and when, (The Duty to Inform/consult/Involve) including relevant scrutiny councillors

Consultees

Informing Only

MPs, KCC Members, District and Parish Councillors.

Who is it necessary to consult?

Service users, family carers, professional carers, staff, trade unions, other key stakeholders have been consulted with over recent months and a formal programme for consultation put in place for a sixteen week consultation period to commence during October 2011.

Has the matter already been discussed by a Policy, Overview and Scrutiny Committee?:

No

Is the matter referred to in your Business Plan or Medium Term Capital

Programme?

Yes. Medium Term Capital Programme under the Good Day Programme.

Closing date for consultation/receiving comments:

February 2012

Section 4 – Responsible Officer – Who to contact for more information.**Your name, Your Service, Your phone number and email address:**

Paula Watson, Project Manager, The Good Day Programme

07850908284 paula.watson@kent.gov.uk

Support documents

Valuing People Now, Our Health Our Care Our Say, KCC's Active Lives for Adults, Bold Steps for Kent, Better Days for People with Learning Disabilities

MAY BY CABINET

<p>Responsible Cabinet Member - Cabinet</p> <p>Reference No: N/a</p> <p>Key Yes</p>
<p>Section 1 – the decision needed, how it relates to the Council’s Corporate Outcomes and the Costs and risks involved.</p>
<p>Title: Excellent Homes for All</p> <p>The Decision needed: The Cabinet is required to approve; <ul style="list-style-type: none"> • The submission of the Final Business case for the Excellent Homes for All PFI Project to the Homes and Communities Agency; • Delegated authority to the Project Director for Excellent Homes for All Project (or other nominated officer), in consultation with the Cabinet Member for Adult Services and Public Health, to sign the contract documentation including the Project Agreement to enable it to become operational; • The use of the designated sites for the project; • Delegated authority to the Project Director for Excellent Homes for All Project (or other nominated officer), in consultation with the Cabinet Member for Adult Social Care and Public Health, to sign the Back to Back Agreement sharing the risks and benefits of the project with the District Council partners. </p>
<p>Section 2 – Who is taking the final decision and when</p>
<p>Who is taking the Decision Cabinet</p> <p>Date: May 2012</p> <p>Reason if Key Decision In order for the project to secure £75 million PFI credits from Central Government for the Excellent Homes for All PFI project, the Cabinet must approve the submission of the Final Business Case and the signing of the Project Agreement and associated documents, and the Back to Back Agreement.</p> <p>Reason if this decision has been delayed/withdrawn from a previous plan The project procurement has been delayed whilst we await the outcome of a government 'value for money review' of housing PFI.</p>
<p>Section 3 – – Who is to be consulted, how and when, (The Duty to</p>

Inform/consult/Involve) including relevant scrutiny councillors
<p>Consultees</p> <p>Informing Only Corporate Director of Finance and Procurement Director of Property and Infrastructure Support Adult Services and Public Health Policy Overview and Scrutiny Committee Director of Law and Governance</p> <p>Who is it necessary to consult? Cabinet Member for Adult Social Care and Public Health Local Members District Council Partners</p> <p>Has the matter already been discussed by a Policy, Overview and Scrutiny Committee?: Yes. A report on “Better Homes Active Lives” and “Excellent Homes for All” Housing PFIs was presented to the Adult Social Services Policy Overview Committee, 1 April 2009 (Item B7)</p> <p>Is the matter referred to in your Business Plan or Medium Term Capital Programme? Yes</p> <p>Closing date for consultation/receiving comments: 26 August 2011</p>
Section 4 – Responsible Officer – Who to contact for more information.
<p>Your name, Your Service, Your phone number and email address: Sara Naylor - Project Manager - PFI and PPP Customer & Communities Tel: 01622 221184, Email: sara.naylor@kent.gov.uk</p> <p>Support documents None.</p>

MAY BY INDIVIDUAL CABINET MEMBER

<p>Responsible Cabinet Member - Cabinet Member for Adult Social Care & Public Health</p> <p>Reference No: 11/01790</p> <p>Key Yes</p>
<p>Section 1 – the decision needed, how it relates to the Council’s Corporate Outcomes and the Costs and risks involved.</p>
<p>Title: Adult Placement Scheme - 11/01790</p> <p>The Decision needed: Approval to modernise Adult Placement Scheme</p>
<p>Section 2 – Who is taking the final decision and when</p>
<p>Who is taking the Decision Cabinet Member for Adult Social Care & Public Health</p> <p>Date: Between May 2012 and June 2012</p> <p>Reason if Key Decision Need to modernise services to reflect need and deliver efficiencies.</p> <p>Reason if this decision has been delayed/withdrawn from a previous plan N/a</p>
<p>Section 3 – – Who is to be consulted, how and when, (The Duty to Inform/consult/Involve) including relevant scrutiny councillors</p>
<p>Consultees</p> <p>Informing Only MPs, KCC Members, District and Parish Councillors.</p> <p>Who is it necessary to consult? Staff, trade unions, service users and carers / families. Four week informal consultation will begin November 2011, followed by formal consultation to begin February 2012.</p> <p>Has the matter already been discussed by a Policy, Overview and Scrutiny Committee?: No</p>

Is the matter referred to in your Business Plan or Medium Term Capital Programme?

Yes

Closing date for consultation/receiving comments:

Formal consultation May 2012.

Section 4 – Responsible Officer – Who to contact for more information.

Your name, Your Service, Your phone number and email address:

Samantha Sheppard

07795 540071 - samantha.sheppard@kent.gov.uk

Support documents

None.

DECEMBER 2012 BY CABINET

<p>Responsible Cabinet Member - Cabinet</p> <p>Reference No: 11/01719</p> <p>Key Yes</p>
<p>Section 1 – the decision needed, how it relates to the Council’s Corporate Outcomes and the Costs and risks involved.</p>
<p>Title: Kent Minerals and Waste Development Framework documents:- 11/01719</p> <p>The Decision needed:</p> <ul style="list-style-type: none"> • Core Strategy at ‘Pre-submission’ stage; • Mineral Sites Plan at ‘Preferred Options’ stage; and • Waste Sites Plan at ‘Preferred Options’ stage. <p>Cabinet will be asked to give their endorsement to these draft consultation documents, so that the statutory stakeholder consultations can commence in December 2011 or January 2012.</p>
<p>Section 2 – Who is taking the final decision and when</p>
<p>Who is taking the Decision Cabinet</p> <p>Date: December 2012</p> <p>Reason if Key Decision When adopted the Kent MWDF plans will have a significant effect on the communities living and working in all the districts of Kent. They will identify specific sites and preferred areas for the future mineral extraction and waste management uses. They will also establish the policy basis for the determination of all future planning applications for minerals and waste proposals up to the end of 2030</p> <p>Reason if this decision has been delayed/withdrawn from a previous plan N/a</p>
<p>Section 3 – – Who is to be consulted, how and when, (The Duty to Inform/consult/Involve) including relevant scrutiny councillors</p>
<p>Consultees</p> <p>Informing Only: Not applicable</p>

Who is it necessary to consult?

the draft MWDF documents will first be received and agreed by the Information Member Group (IMG) which steers the formation of the MWDF plans. The cross party IMG is chaired by David Brazier. The draft MWDF consultation documents will then be taken to EH&W POSC on 22 November 2011.

All of the stakeholders listed in the MWDF 'Statement of Community Involvement' will be included into his important consultation stage.

These include industry, landowners, district councils, parish and town councils, environment organisations and representatives of hard to reach groups, as well as individuals who are resisted with the MWDF team as having interested commenting upon the plan making process. The consultation documents will be posted on the MWDF part of the KCC website and consultation responses are welcomed from any interested person or organisation.

Has the matter already been discussed by a Policy, Overview and Scrutiny Committee?

Yes the current consultation documents (at 'Options' stage for the Sites Plans and at 'Strategy and Policy Directions' stage for the Core Strategy) were referred to EHW POSC on 8th April 2011.

Is the matter referred to in your Business Plan or Medium Term Capital Programme?

Yes in the Business Plan

Closing date for consultation/receiving comments:

6 weeks (minimum) after the commencement of the consultation.

Section 4 – Responsible Officer – Who to contact for more information.

Your name, Your Service, Your phone number and email address:

Lillian Harrison - Minerals & Waste Planning Policy Manager
01622 221602

Support documents

None.

WITHDRAWN

Responsible Cabinet Member - Cabinet Member for Environment, Highways and Waste

Reference No: 11/01718

Key Yes

Section 1 – the decision needed, how it relates to the Council’s Corporate Outcomes and the Costs and risks involved.

Title:

Cyclopark – future operational management arrangements - 11/01718

The Decision needed:

It has been established that authority already exists to enable operation of the Cyclopark by either an external operator or by an independent company with charitable status or Industrial and Provident Society. This to be taken forward following formal decisions by the Cabinet Member for Environment, Highways and Waste, and the Cabinet Member for Regeneration and Economic Development in November 2010 (Ref: 10/01494), and by the Cabinet Member for Environment, Highways and Waste in August 2011 (Ref: 11/01721).